The letters S H I F T S can help you remember these six sections. Here's a template you can use for this process (see Fig. 4 below).

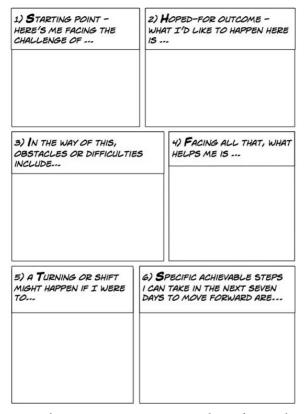


Fig. 4: The SHIFTS six-part storyboard template